

WCM – April 13th, 2020 Board Meeting Minutes

Monday, April 13th, 2020

Teleconference via Zoom

6:00pm – 8:00pm

In attendance: Kevin Oppermann, Mary White, Diana Murphy, Tasha Bynum, John Shadle, Kristen Kordet, Barry Orton and Ben Zimmerman

1. Call to order
2. Minutes from April 6th 2020 WCM Board meeting approved
3. Manager & Treasurer's report:

Ben stated that Digestive Health has said that we can move forward with having the market, but we must be prepared for the possibility of them using the lot if needed. May be a short time period beforehand. Talked with Jesse Ramirez with Public Health over the weekend. Supportive of the proactive steps we've been taking, but they will want to come and take a look at our final plan and say "okay". Part of that is that PH must say "okay" before the City says "okay". Looks like Matt Tucker from the city wants to do a Skype/Zoom with us to go over the plan. Wants to see PH approval on the plan.

4. New Business: Feedback from vendor email

Ben stated the feedback was mixed, with interest in walkable, drive thru and hybrid market split evenly.

5. Old Business: COVID-19 Planning

Kevin recapped the discussion... To start (first weekend of May), we'd have a full walk-up market facing west. Anyone who wants to participate in walk-up market can do so. We will pursue a drive-through in the upper lot. Need to rope off certain spots where people will park v. walk. We'll need additional signage for parking lots, cones, etc. If a vendor doesn't want to participate in walk-up, then we can wait until the hybrid model is a go.

John asked about partial refunds for those who don't want to do walk-up.

Kevin said that we would not say "no" to a refund if people don't want to do, but not offer it outright.

Ben stated that DCFM kept membership fee if you wanted to be a member for future seasons.

Kevin stated that customers can park in the same areas as previous seasons.

Ben found several sheets of free plywood and have them stored in the barn. He will make sandwich board signs. That can be done in the next 1-2 weeks.

Ben will make sure that we purchase masks, gloves, and additional hand sanitizer – and get it by 4/25.

We have some hand washing stations.

John can help make masks, if needed.

Mary moves to set 5/2 as our first date. John 2nd . Passes.

Tasha proposes to spend \$5,000 to help with additional staffing needs. Diana 2nd . Passes.

Tasha – Regarding funding sources... The PPP program we are probably eligible. If we get approved, we would be approved \$4,903. Just need to use it in the "right way" for the loan to be forgiven. There is another loan program Economic Injury Disaster Loan, which we would qualify for. Not really explored fully, but this could be a way to keep staff on for the drive-up plan.

Ben stated that Branches & Berries is pulling out of the market, due to a more secure job being offered. Refund will be issued. They are welcome to apply again in future seasons.

Meeting adjourned.